



# VERMONT

## ENVIRONMENTAL CONSERVATION

### FORM

Drinking Water & Groundwater Protection Division

### PUBLIC NOTICE CERTIFICATION

Pursuant to the Vermont Water Supply Rule (Chapter 21, Subchapter 21-10), water systems shall provide public notification in a manner that ensures that all users of the system are notified. You are required to **return this form and a copy of each type of notice** that you issued to the below address within 10 days of issuing the public notice.

Public Water System Name:	WSID Number:
Public Notice issued for:	
Date System first learned of violation or situation:	

For **Tier 1 violations**: Consultation with Water Supply Division took place on \_\_\_\_\_. (date)  
(Tier 1 includes all MCL violations and disease outbreaks)

Please indicate the method(s) and date of distribution<sup>1</sup>:

- ☐ Hand or direct delivery on \_\_\_\_\_. (date)
- ☐ Radio, aired on \_\_\_\_\_. (date and time(s) aired)
- ☐ Television, aired on \_\_\_\_\_. (date and time(s) aired)
- ☐ Posted<sup>2</sup> in conspicuous locations on \_\_\_\_\_. (date)
- ☐ Distributed with the Consumer Confidence Report<sup>3</sup> on \_\_\_\_\_. (date)

<sup>1</sup>- The required method of delivery depends on system type (i.e., community, non-transient non-community, or transient water system) and the reason for the public notice (e.g., Tier 1, 2, or 3 violation). Please see reverse side for the delivery methods you may use.

<sup>2</sup>- Community Water Systems may use **posting as a secondary method**, but must also use radio, television, or hand or direct delivery.

<sup>3</sup>- Applicable for Community Water Systems and only for Tier 3 violations.

***I certify, as the Responsible Person (or authorized representative) of the water system indicated above, that public notice has been provided to customers in accordance with the delivery, content, and format requirements and deadlines in the Vermont Water Supply Rule (Chapter 21, Subchapter 21-10)***

\_\_\_\_\_  
Signature (must be signed by Responsible Person)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Please type or print name

### Requirements for Issuing Public Notice

The following table lists the time deadlines and required delivery methods for issuing public notices. Be sure to take steps to inform people if they would not be reached by the most commonly used methods of notification.

<b>Tier</b>	<b>Deadline for Notice</b>	<b>Delivery Methods</b>
Temporary Operating Permit	30 Days	<p><b><i>Community Water Systems</i></b></p> <p>1) Radio, television, or hand or direct delivery<sup>1</sup>; and</p> <p>2) Another method as needed to reach all customers.</p> <p><b><i>Non-Transient Non-Community</i></b></p> <p>1) Radio, television, posting, or hand or direct delivery; and</p> <p>2) Another method as needed to reach all customers.</p>
1	24 hours	<p><b><i>Community Water Systems</i></b></p> <p>1) Radio, television, or hand or direct delivery<sup>1</sup>; and</p> <p>2) Another method as needed to reach all customers.</p> <p><b><i>Non-Transient Non-Community and Transient Non-Community Water Systems</i></b></p> <p>1) Radio, television, posting, or hand or direct delivery; and</p> <p>2) Another method as needed to reach all customers.</p>
2	30 days	<p><b><i>Community Water Systems</i></b></p> <p>1) Mail or hand or direct delivery<sup>1</sup>; and</p> <p>2) Another method as needed to reach all customers.</p> <p><b><i>Non-Transient Non-Community and Transient Non-Community Water Systems</i></b></p> <p>1) Posting, or hand or direct delivery; and</p> <p>2) Another method as needed to reach all customers.</p>
3	1 year	<p><b><i>Community Water Systems</i></b></p> <p>1) Consumer Confidence Report<sup>2</sup>, mail or hand or direct delivery<sup>1</sup>; and</p> <p>2) Another method as needed to reach all customers.</p> <p><b><i>Non-Transient Non-Community and Transient Non-Community Water Systems</i></b></p> <p>1) Posting, or hand or direct delivery; and</p> <p>2) Another method as needed to reach all customers.</p>

<sup>1</sup> - CWS may use posting as a secondary method, but must also use radio, television, or hand or direct delivery.

<sup>2</sup> - CWS may use the Consumer Confidence Report (CCR) as a delivery method for Tier 3 violations. However, the timing and delivery requirements for CCRs differ from those for public notices. If you use the CCR to deliver Tier 3 notices, be sure is delivered to your customers no later than 1 year from the date the violation occurred. Also note that the CCR must include all language required for the public notice.

This (fact sheet/form/application) and related environmental information are available electronically via the internet. For information visit us through the Vermont Homepage at <http://www.vermont.gov> or visit VT WSD directly at [www.drinkingwater.vt.gov](http://www.drinkingwater.vt.gov)

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